

## Instruction Sheet for the Candidate

<b>Qualification</b>	Journalistic Content Creator (Content Writing)
<b>Competency Standard</b>	Write Press Stories
<b>Purpose of Assessment</b>	Formative Assessment
<b>Candidate Details</b>	Name_____ Registration/Roll Number_____
<b>Guidance for Candidate</b>	<p><b>To meet this standard, you are required to complete the following within 03 Hrs. time frame (for practical demonstration &amp; assessment):</b></p> <ul style="list-style-type: none"> <li>• Collect Information on Assigned Topics</li> <li>• Report the News to the Editor</li> </ul>
<b>Time: 03 Hrs.</b>	During a practical assessment, under observation by an assessor, you are required to
<b>Minimum Evidence Required</b>	<p><b>Collect Information on Assigned Topics</b></p> <ol style="list-style-type: none"> <li>1. Collect information on the topics assigned by the Editor by visiting the place or accompany the politicians or celebrities to write down the news.</li> <li>2. Attend the press conferences.</li> <li>3. Write down the notes for the news story.</li> <li>4. Ask the photographer to click photos of the event and Central persons.</li> </ol> <p><b>Report the News to the Editor</b></p> <ol style="list-style-type: none"> <li>5. Write the news according to the news standards.</li> <li>6. Clip the photos along with the news.</li> <li>7. Report the package to the Editor for publishing.</li> </ol>

## Self-Assessment Checklist

<b>Candidate Name</b>	
<b>Registration No.</b>	
<b>Qualification</b>	Journalistic Content Creator (Content Writing)
<b>Competency Standard</b>	Write Press Stories
<b>Purpose of Assessment</b>	Formative Assessment
<b>Assessment Task</b>	<ul style="list-style-type: none"> <li>• Collect Information on Assigned Topics</li> <li>• Report the News to the Editor</li> </ul>

I can.....

<b>Performance Criteria</b>	<b>Yes</b>	<b>No</b>
1. Collect information on the topics assigned by the Editor by visiting the place or accompany the politicians or celebrities to write down the news.	<input type="checkbox"/>	<input type="checkbox"/>
2. Attend the press conferences.	<input type="checkbox"/>	<input type="checkbox"/>
3. Write down the notes for the news story.	<input type="checkbox"/>	<input type="checkbox"/>
4. Ask the photographer to click photos of the event and Central persons.	<input type="checkbox"/>	<input type="checkbox"/>
5. Write the news according to the news standards.	<input type="checkbox"/>	<input type="checkbox"/>
6. Clip the photos along with the news.	<input type="checkbox"/>	<input type="checkbox"/>
7. Report the package to the Editor for publishing.	<input type="checkbox"/>	<input type="checkbox"/>

Candidate's Signature\_\_\_\_\_ Assessor's Signature\_\_\_\_\_

Date: \_\_\_\_\_

## Assessors Judgement Guide

<b>Qualification</b>	Journalistic Content Creator (Content Writing)
<b>Competency Standard</b>	Write Press Stories
<b>Purpose of Assessment</b>	Formative Assessment
<b>Candidate Details</b>	Name: _____ Registration/Roll Number: _____ Signature: _____
<b>Assessment Outcome</b>	<div style="display: flex; justify-content: space-between; align-items: center;"> <span><b>COMPETENT</b> <input type="checkbox"/></span> <span><b>NOT YET COMPETENT</b> <input type="checkbox"/></span> </div> Name of the Assessor _____ Assessor's code: _____ Signature: _____

Assessment Summary (to be filled by the assessor)							
Activity	Method					Result	
Nature of Activity	Written	Oral	Observation	Portfolio	Role Play	Competent	Not Yet Competent
Practical Skill Demonstration			✓				
Knowledge Assessment		✓					
Other Requirement							

## Observation Checklist

<b>Assessment Task</b>	<ul style="list-style-type: none"> <li>Collect Information on Assigned Topics</li> <li>Report the News to the Editor</li> </ul>			
<b>During the practical assessment, candidate demonstrated the following:</b>		<b>Yes</b>	<b>No</b>	<b>Remarks</b>
1.	Collect information on the topics assigned by the Editor by visiting the place or accompany the politicians or celebrities to write down the news.			
2.	Attend the press conferences.			
3.	Write down the notes for the news story.			
4.	Ask the photographer to click photos of the event and Central persons.			
5.	Write the news according to the news standards.			
6.	Clip the photos along with the news.			
7.	Report the package to the Editor for publishing.			
<b>Competent</b> <input type="checkbox"/>		<b>Not Yet Competent</b> <input type="checkbox"/>		

## Knowledge Assessment

<b>Qualification</b>	Journalistic Content Creator (Content Writing)
<b>Competency Standard</b>	Write Press Stories
<b>Purpose of Assessment</b>	Formative Assessment
<b>Candidate Details</b>	Name: _____ Registration/Roll Number: _____ Candidate Signature: _____
<b>Assessment Outcome</b>	<div style="display: flex; justify-content: space-around; align-items: center;"> <span><b>COMPETENT</b> <input type="checkbox"/></span> <span><b>NOT YET COMPETENT</b> <input type="checkbox"/></span> </div> Name of the Assessor: _____ Assessor's code: _____ Signature of the Assessor: _____

Candidate's response is not required to be identical, but similar concepts and/or keywords must be used. Oral questioning may be used to clarify candidate understanding of topic and its application.

Questions (Candidate confidently answered questions correctly and demonstrated understanding of the topics and their application)		Satisfactory	Not Satisfactory
1.	What is shorthand skill?		
2.	Define press conference.		
3.	What is package for publishing?		

<b>Feedback to the Candidate</b>
<b>Candidate's Signature</b> _____ <b>Assessor's Signature</b> _____